

**Minutes
Wisconsin Public Health Council
State Health Plan Quality Improvement Committee (SHPQI)
September 11, 2012**

Location: Teleconference. In-person participation held at 1 West Wilson Street, Room 118, Madison, Wisconsin.

Attending: Gretchen Sampson, Terri Kramolis

Staff: Pat Guhleman, Margaret Schmelzer, Kristine Freundlich, Mary Pesik

Agenda Item and Discussion	Decisions, Actions, Recommendations
<p>Convene meeting, review agenda and meeting objectives. Ms. Guhleman convened the meeting at 7:30 a.m. No changes were made to the agenda. Minutes not ready from the July 12, 2012 meeting. Will be submitted in the future.</p>	<p>July 12, 2012 minutes not ready for approval.</p>
<p>Review proposed Committee recommendations for Council action Ms. Schmelzer presented the Policy Action Framework. This framework is designed to target specific policy actions for the four major components of the HW2020 progress review of the three major focus areas (Nutrition, Physical Activity, Chronic Disease). The four major components for policy action include:</p> <ol style="list-style-type: none"> 1. Schools, including farm to school 2. Early care 3. Program sustainability 4. Community environments. <p>The Committee accepted the policy framework. It was suggested by Ms. Guhleman that the document be divided into two sections: Section 1: One-page summary of policy actions Section 2: Background documentation.</p> <p>Ms. Schmelzer will prepare the revised documents to be submitted for action by the Public Health Council at its October 5, 2012 meeting.</p>	<p>Policy framework approved.</p> <p>Approved, in concept, the partners who will speak to the Council on October 5, 2012.</p>

Agenda Item and Discussion	Decisions, Actions, Recommendations
<p>Substantial time for learning and action has been set aside on the agenda for the October 2012 Public Health Council meeting. Ms. Pesik and Ms. Schmelzer reviewed the list of potential speakers who will add depth and breadth to the Council’s consideration of the proposed policy actions, and provide the opportunity for the Council to hear the “voices” of the partners. The Committee approved, in concept, the types of speakers to be invited.</p>	
<p>Update on HW2020 letter to partners Ms. Schmelzer reported the letter has not been sent. Discussions with Administrator McKeown and the Division communication specialist have been held. What is needed is a short overview of HW2020 to accompany the letter and revising the letter so, where possible, it is tailored to the partner organization.</p>	<p>Letter not sent, supplemental documents are being developed.</p>
<p>Discuss approaches to evaluate 2012 progress reviews Discussion of this item postponed due to lack of adequate time.</p>	<p>Discussion postponed</p>
<p>Meeting adjourned at 9:00 A.M.</p>	

Meeting notes taken by:
Margaret Schmelzer

Attachments:

- Policy Action Framework for Nutrition, Physical Activity, and Chronic Disease Policy Action Recommendations
- Policy Action Framework, companion background document

C: Gary Gilmore, Chair, Wisconsin Public Health Council
Karen McKeown, Administrator, Division of Public Health
Patricia Guhleman, Director, Office of Policy and Practice Alignment
Kristine Freundlich, DHS Strategic Planner
Bureau of Community Health Promotion:
Susan Uttech, Director
Mary Pesik, Program Coordinator, Nutrition/Physical Activity Program