

<p><b>Minutes</b>  <b>Wisconsin Public Health Council</b>  <b>State Health Plan Quality Improvement Committee (SHPQI)</b>  <b>June 29, 2012</b></p>
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**Location:** Teleconference. In-person participation held at 1 West Wilson Street, Room 118, Madison, Wisconsin.

**Attending:** Gretchen Sampson, Terri Kramolis

**Absent:** Charles Post

**Staff:** Pat Guhleman, Margaret Schmelzer, Kristine Freundlich, Mary Pesik, Janice Liebhart

<b>Agenda Item and Discussion</b>	<b>Decisions, Actions, Recommendations</b>
<p><b>Convene meeting, review agenda and meeting objectives.</b></p> <p>Ms. Guhleman convened the meeting at 7:30 a.m. No changes were made to the agenda. May 24, 2012 meeting minutes approved.</p>	<p>May 24, 2012 meeting minutes approved.</p>
<p><b>Discuss scope, intent, and key features of the proposed plan.</b></p> <p>Ms. Pesik and Ms. Liebhart provided an overview of the Nutrition, Physical Activity and Obesity State Plan. This plan is under review by the Department. The Department is soliciting public comment about the draft plan.</p>	
<p><b>Agree upon the Committee's letter regarding the <i>Nutrition, Physical Activity and Obesity State Plan</i>.</b></p> <p>The Committee discussed the four questions the Department is seeking answers to. Key content for each of the elements was outlined. Council members to draft a letter to Secretary Smith and will consult with staff as needed. Ms. Kramolis recommended that the letter be co-signed by herself as Committee Chair, and Dr. Gilmore, Chair of the Council.</p>	<p>Council members to draft letter. Recommend the letter be co-signed by the Committee and Council chairs.</p>
<p><b>Committee to reconvene as a body to propose recommendations to the Wisconsin Department of Health Services.</b></p> <p>Committee to reconvene July 12, 2012, to review the</p>	<p>Next meeting July 12, 2012, to review and approve draft letter.</p>

Agenda Item and Discussion	Decisions, Actions, Recommendations
proposed letter.	
<b>Meeting adjourned at 9:00 AM</b>	

Meeting notes taken by:  
Margaret Schmelzer

- C: Gary Gilmore, Chair, Wisconsin Public Health Council  
 Karen McKeown, Administrator, Division of Public Health  
 Patricia Guhleman, Director, Office of Policy and Practice Alignment  
 Kristine Freundlich, DHS Strategic Planner  
 Bureau of Community Health Promotion:  
     Susan Uttech, Director  
     Mary Pesik, Program Coordinator, Nutrition/Physical Activity Program  
     Janice Liebhart, Epidemiologist, Nutrition/Physical Activity Program