

**Minutes  
Wisconsin Public Health Council  
State Health Plan Committee  
January 31, 2008 (Thursday)**

**Location:** West Wood Health and Fitness Center, Pewaukee, Wisconsin

**Attending:** Leah Arndt, Mary Jo Baisch, Shannon Chavez-Korell, Susan Garcia Franz, Carol Graham, Marilyn Haynes-Brokopp, Gary Hollander, Lynn Johnson, Christopher Okunseri, Jan Seibert, Pa Vang, Kathryn Vedder

**Absent:** Catherine Frey, Mark Powless, Patrick Remington

**Guests:** JoAnn Weidmann

**Staff:** Margaret Schmelzer

<b>Agenda Item</b>	<b>Action</b>
<p><b>Welcome and introduce new members, roll call, check in</b></p> <p>Dr. Baisch welcomed and introduced the newest Committee members:</p> <ul style="list-style-type: none"> <li>• Ms. Lynn Johnson, Implementation Coordinator, Rehabilitation Hospital of Wisconsin, Waukesha Memorial Hospital.</li> <li>• Ms. Susan Garcia Franz, Wisconsin Well Woman Coordinator, Planned Parenthood of Wisconsin</li> </ul>	
<p><b>Review agenda and approve minutes from the October 2007 and December 2007 meetings</b></p> <p>Dr. Baisch modified the agenda to include a review of the Committee's Annual Report to the Public Health Council.</p>	<p>Motion by Ms. Graham and seconded by Dr. Hollander to approve the October 2007 minutes. Approved unanimously.</p> <p>Motion by Graham and seconded by Ms. Haynes-Brokopp to approve the December 2007 minutes. Approved unanimously.</p>
<p><b>Report from the Chair</b></p> <p>Dr. Baisch reported of her discussion with Ms. Guhleman of the DHFS that the minutes and annual report of the Public Health Council reflect the detail of actions and recommendations of the State Health Plan Committee. Without this, the Committee cannot follow progress and processes of the Public Health Council.</p> <p>Dr. Baisch used this time to solicit input from the entire Committee on the format and content of the Committee's</p>	<p>Margaret to e-mail full committee the Web site address, list of policy recommendations, and the 2006 report to the PHC.</p> <p>Motion by Dr. Baisch and seconded by Ms. Garcia Franz that the Public Health Council track progress on policy recommendations from the</p>

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<p>annual report to the Public Health Council and asked Ms. Schmelzer to handle this on behalf of the Committee.</p> <p><b>Report from the Division of Public Health</b>  Ms. Schmelzer provided copies of the layout of the Council’s Web site. She reported that Ms. Nametz, of the DHFS, will add a new button entitled “Reports and Recommendations.” This will provide necessary duplication on the Web site to assure visibility of the Committee’s work. The Committee extended its gratitude to Ms. Nametz, Bureau Editor, for this welcome format change.</p>	<p>Committee. Approved unanimously.</p> <p>Motion by Baisch seconded by Dr. Vedder that Ms. Schmelzer routinely send the minutes and reports to all Local Health Departments. Approved unanimously.</p> <p>Recommend that the PHC track progress on policy recommendations from the SHPC.</p>
<p><b>Set dates and goals for 2008</b>  Dr. Baisch led the discussion and set the primary goals for 2008 to focus on the following statewide health priorities:</p> <ol style="list-style-type: none"> <li>1. Finalize reports and recommendations concerning the two health priorities of: High-Risk Sexual Behavior and Mental Health and Mental Disorders. To be scheduled for <b>March 2008</b>.</li> <li>2. Access to Primary and Preventive Health Services. Draft report to be scheduled for <b>May 2008</b>. Lead Committee members include: Dr. Baisch, Dr. Okunseri, Dr. Chavez-Korell, and Ms. Garica Franz.</li> <li>3. Social and Economic Factors that Influence Health. To be scheduled for <b>July 2008</b>. Lead Committee members include: Dr. Vedder and Dr. Remington. Will invite: (1) key DHFS staff and Dr. Stephanie Robert, UW School of Social Work; (2) DHFS Minority Health Program staff and Ms. Guhleman; (3) Dr. Pate of UW-Milwaukee; (4) key staff from the Division of Health Care Financing. Ms. Haynes-Brokopp offered her help in reaching out to Dr. Pate and the Division of Health Care Financing; (5) representatives from Medicaid.</li> <li>4. Intentional and Unintentional Injuries and Violence. To be scheduled for <b>September 2008</b>. Lead Committee members not identified. Dr. Hargarten and Dr. Layde of the Medical College of Wisconsin must be invited.</li> <li>5. Develop an annual report and respond to action taken by the Council on behalf of the State Health Plan Committee. To be scheduled for <b>November 2008</b>.</li> </ol>	<p>Five major goals set for 2008. See left column for detail and lead accountability.</p> <p>Meeting dates for 2008 set generally for the 2<sup>nd</sup> Thursday, every other month as of January 2008. March 13<sup>th</sup>, May 8<sup>th</sup>; July 10<sup>th</sup>, September 11<sup>th</sup>, and November 13<sup>th</sup>.</p> <p>Dr. Baisch to set up a meeting with Dr. Okunseri, Dr. Chavez-Korell, and Ms. Garcia Franz to develop the first draft of the “access” report.</p> <p>All agreed the final “access” report should not be advanced without Medicaid in the mix.</p> <p>Ms. Schmelzer to re-raise the issue of a Health Care Financing representative to regularly attend the meetings of the SHPC. (Note: this Division has been renamed the Division of Health Care Access and Accountability.)</p>
<p>In a related discussion on assuring forward movement on policy recommendations and related reports, Dr. Baisch, Dr.</p>	<p>Margaret will also arrange for a MA and Medicare representative</p>

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<p>Hollander, and Ms. Graham all expressed the power of letter writing by the Committee. An alert mechanism should also be explored by the committee. As a first step, Ms. Haynes-Brokopp offered to work with Dr. Hollander to develop a list-serve.</p>	<p>to brief the SHPC and have a conversation. This would enhance the final report from the SHPC on Access to Primary and Preventive Health Services. They will come to the May 2008 meeting. Ms. Haynes-Brokopp will work with Ms. Schmelzer to make these arrangements.</p> <p>Committee members are to send their Web site lists and group codes to Ms. Haynes-Brokopp as necessary first steps to set up a list serve.</p> <p>Ms. Haynes-Brokopp and Dr. Hollander offered to set up the list serve.</p>
<p><b>Provisional Report and Discussion: High-Risk Sexual Behavior</b></p> <p>Dr. Hollander led the discussion, provided a systematic review of the status report from the DHFS, and invited input on the content, context, and formal recommendations.</p>	<p>Dr. Hollander to post his provisional report and asked the Committee to prioritize the provisional recommendations.</p> <p>Dr. Hollander to revise the report and lead the March 2008 discussion leading to approval by the Committee.</p>
<p><b>Provisional Report and Discussion: Mental Health and Mental Disorders</b></p> <p>Dr. Arndt and Dr. Seibert led the discussion, provided a systematic review of the status report from the DHFS, and invited input on the content, context, and formal recommendations.</p>	<p>Drs. Arndt and Seibert to revise the report and lead the March 2008 discussion leading to approval by the Committee.</p>
<p><b>Healthiest Wisconsin 2020 – Overview of plans</b></p> <p>Ms. Schmelzer and Ms. Haynes-Brokopp provided an overview of the plans and processes to develop the next state health plan: Healthiest Wisconsin 2020.</p>	<p>The Committee provided strong guidance in revising the proposed strategic planning model; stressed the importance of holding special stakeholder meetings; and</p>

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	<p>recommended a different title be crafted for “Community Review Teams” because these groups do not function as teams rather as community advisory groups.</p> <p>The Committee advised that the plan not be decoupled from implementation planning. This should be a seamless process.</p>
<p><b>Other:</b> Ms. Haynes-Brokopp asked the Chair to invite Dr. David Pate as a member of the Committee.</p>	<p>Action pending.</p>
<p><b>Meeting adjourned at 1:00 p.m.</b></p>	

Notes taken by:  
Margaret Schmelzer, MS, RN  
Chief Staff to the Committee

- C: Ayaz Samadani, MD, Chair, Wisconsin Public Health Council  
 Sheri Johnson, PhD, Administrator and State Health Officer, Division of Public Health  
 Thomas Sieger, Deputy State Health Officer, Division of Public Health  
 Patricia Guhleman, MS, Director, Bureau of Health Information and Policy  
 Kevin Wymore, Staff, Wisconsin Public Health Council  
 Jane Conner, Staff, Wisconsin Public Health Council