

MINUTES
Public Health Council
State Health Plan Committee
April 18, 2007

Location: **Waukesha County Public Health Center**
615 West Moreland Road, Waukesha, Wisconsin

Attending: Rachel Morgan (phone), Leah Arndt (phone), Jan Seibert (phone), Mary Jo Baisch, JoAnn Weidmann, Carol Graham, Richard Perry, Pa Vang, Julie Willems Van Dijk (phone)

Absent:
Gary Hollander, Mark Huber, Christopher Okunseri, Catherine Frey, Peggy Hintzman, Tenille Washington, Patrick Remington, Bridget Booske

Staff Present:
Margaret Schmelzer, (Kelli Jones, absent)

Guest Present:
Amanda Regenold, Executive Assistant to Mr. Perry

Agenda Item	Lead	Action
Welcome, check in: Mr. Perry welcomed the Committee	Perry	
Review agenda and approve March 2007 Minutes: Minutes did not reflect exactly the discussion with Ms. Pittz. Dr. Baisch to modify the minutes. Otherwise, the minutes were approved without change. Motion by Weidmann and seconded by Graham. Modified minutes approved.	Mr. Perry Dr. Baisch	Modified minutes approved. Dr. Baisch to review the minutes and submit changes to Ms. Schmelzer.
Report from the Chair: The Chair will determine if the Public Health Council's Executive Committee will change the by-laws and include the Committee Chairs as standing members. Dr. Baisch was nominated by Weidmann and seconded by Graham as the new Vice Chair of the State Health Plan Committee. Vote was unanimous. The Chair and many Committee members expressed disappointment and concern that the 2006 State Health Plan Committee Report was not included in the reports transmitted to Governor Jim Doyle. The Emergency Preparedness Report was included. Mr. Perry and Ms. Weidmann want the	Mr. Perry All	Mr. Perry to follow up on future changes to the by-laws of the Executive Committee. Dr. Baisch voted in as the Vice Chair of the Committee. The Committee desires that the 2006 Annual Report of the Committee be transmitted to the Governor's Office.

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<p>Council's February 2007 minutes to reflect acknowledgement of this report and transmit it to the Governor. Mr. Perry and Ms. Weidmann also want the Council's minutes to reflect that a Financing Committee was established.</p> <p>Ms. Graham expressed concern and disappointment that the policy recommendations for the three statewide health priorities and the policy recommendations concerning the transformation and infrastructure recommendations were not transmitted to the Governor's Office. Ms. Schmelzer offered to explore reasons why this occurred including preparing a letter to Dr. Samadani if needed. Ms. Schmelzer will explore mechanisms to assure the work of the Committee is recognized, communicated, and disseminated. The Committee has worked very hard on its progress reviews and requests that these reports and policy recommendations be transmitted to the Governor's Office. The Committee also wishes to strengthen its relationship with Dr. Johnson, State Health Officer.</p> <p>Confirm meeting dates/times/locations in 2007: The Committee fully agreed on meeting on a monthly basis and keeping the length of the meeting four hours. Upon reviewing the responses to meeting availability, members selected the 2nd Thursday of each month as the meeting date. Meetings will be held in two primary locations: Waukesha and Beloit.</p> <p>Setting agenda for next meeting and beyond The Committee reaffirmed its intent to assess progress and prepare policy recommendations to the Public Health Council for the following Healthiest Wisconsin 2010 statewide health priorities in 2007:</p> <ol style="list-style-type: none"> 1. Access to primary and preventive health services. 2. Mental health and mental disorders. 3. High risk sexual behavior <p>Committee members will be asked to provide leadership for each of these priorities. Dr. Arndt</p>		<p>Request that the Public Health Council's April 13, 2007, minutes reflect the creation of a Financing Committee.</p> <p>Explore mechanisms to assure the work of the Committee is recognized, communicated, and disseminated.</p> <p>Meetings will occur monthly on the second Thursday (9:00a.m. – 1:00 p.m.).</p> <p>Meeting locations will alternate between Waukesha County and Rock County.</p> <p>Statewide health priorities to be evaluated in 2007 include: (1) access to primary and preventive health services, (2) mental health and mental</p>

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<p>agreed to serve in this capacity for the mental health priority review, and it was suggested that Dr. Hollander would want to provide leadership for high risk sexual behavior. Committee members need to be identified for the access priority. Finally, in keeping with 2006 processes, two Committee members will provide leadership for each priority reviewed.</p> <p>The Committee expressed concern about the low participation of members. Dr. Arndt strongly advised that representation from the Medical College of Wisconsin be included on the Committee. Dr. Arndt suggested that the Deputy Director, Ms. Ellen Servais, be considered. Dr. Baisch will contact Ms. Servais to determine her interests.</p> <p>After a rich discussion, Dr. Seibert offered to develop a brief survey and interview members. Dr. Seibert will draft a survey instrument and secure review and approval from Committee leadership. Interviews will give members an opportunity to recommend a replacement. Mr. Perry asked Ms. Schmelzer to forward the 2006 nominations materials. Dr. Baisch and Mr. Perry asked her to report her findings at the May 2006 meeting.</p> <p>Mr. Perry offered to hold Committee meetings at the Beloit Area Community Health Center. All agreed that meetings in Beloit should occur about every two months. Ms. Weidmann will explore other meeting locations in Waukesha County including the Westwood/ProHealth setting.</p> <p>Consensus was achieved on which Committee members can vote. Motion by Graham seconded by Vang that alternate members are needed and whenever possible should attend with the official Committee member. Only the official member can vote. Alternates may vote when the regular member is not there and vote with instructions from the member. Vote: unanimous.</p> <p>Ms. Vang inquired if representation from Rock</p>		<p>disorders, (3) high risk sexual behavior.</p> <p>Committee members will be selected as “leaders” for designated priorities. This is in keeping with Year 2006 processes.</p> <p>Dr. Seibert to conduct a quality improvement survey to include interviews of Committee members.</p> <p>alternate members are needed and whenever possible should attend with the official Committee member. Only the official member can vote. Alternates may</p>

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<p>County is still desired. Mr. Perry enthusiastically affirmed this. He is in discussions with Rock County leadership and will ask that a health department representative be identified. Ms. Vang is now working for the Health Department for the City of Madison and Dane County. The Health Department is supportive of Ms. Vang's continued membership on the Committee.</p> <p>Discussion shed light on the need to invite an alternate to represent Mr. Huber's given his work on community partnership development. Ms. Weidmann will contact Mr. Robert Spears to invite his participation on the Committee.</p>		<p>vote when the regular member is not there and vote with instructions from the member.</p>
<p>Division of Public Health Report: Ms. Schmelzer reminded members that the <i>Healthiest Wisconsin 2010</i>, 2005 Annual Status Report is available on the DHFS Web site. Members requested hard copies of this report. Ms. Graham recommended that the 2005 Annual Status (Midcourse) Report be supplied to the Committee so members could use it to gauge progress on the priorities. The Committee is interested in those sections of the report concerning emerging issues.</p> <p>Ms. Schmelzer reported that the 2006 Annual Status Report is underway. She also reported that Ms. Guhleman is leading an effort to develop indicators to track partnerships as part of <i>Track2010</i> and work is underway to identify indicators to track mental health as part of <i>Track2010</i>.</p> <p>Ms. Graham and Dr. Baisch stressed the importance of partnerships. Many agencies and organizations don't even know they are part of the public health system as partners, for example: health education by hospitals or local government putting more police on the street to protect public safety.</p> <p>Ms. Schmelzer spoke to several synergies going on that included advisory work with the Rand Corporation, partnership capacity leadership by Mr. Timothy Size, and ongoing efforts by the University of Wisconsin. The Committee agreed they have to be selective in what they take on.</p>	<p>Ms. Schmelzer</p>	<p>Ms. Schmelzer to convene a meeting in the fall of 2007 to discuss systemic partnerships and identify synergies.</p>

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<p>Motion by Dr. Basich seconded by Ms. Graham that Ms. Schmelzer work with Ms. Vang and key leadership in the Division of Public Health to convene a meeting of key partners to discuss partnerships. It was further moved that a meeting be held in Fall 2007 or when practicable and the State Health Plan Committee would be a co-convenor with the Division of Public Health. Vote: unanimous.</p> <p>Ms. Schmelzer reported that the Wisconsin Public Health Association received a two-year planning grant from the Medical College Partnership Fund to study school health and propose policy recommendations. Dr. Baisch asked for a copy of the grant proposal.</p>		
<p>2007 Committee Workplan: Purpose of the work plan is to schedule key processes and outputs for the year and track progress and recommendations prepared to date. Key processes include review progress on the state health plan, make formal policy recommendations, and create greater synergies concerning the public health system partners.</p> <p>Work plan recommendation: After a discussion, the Committee decided what and how it would like the Public Health Council to act upon the February 9, 2007 recommendations that include:</p> <ol style="list-style-type: none"> 1 Work with governor on tobacco to achieve the statewide ban on tobacco and the tax increase. An alert system in place to make sure the governor has the support 2 Hold an entire meeting on nutrition to determine what they will do to support it. 3 Applaud them on the creation of the committee on finance and data. Ms. Willems Van Dijk is the Chair and will be joined by Ms. Frey, Dr. Gilmore, and Mr. Nelson. <p>Ms. Schmelzer will create a grid that includes all the recommendations. The Committee could designate where primary responsibility lies: the</p>	<p>Mr. Perry All</p>	<p>The Committee decided on the three key actions they desire from the Public Health Council.</p> <p>As it pertains to the full array of policy recommendations, the Committee will attempt to prioritize using a grid to be developed by staff.</p>

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<p>Council or the Department. Ms. Schmelzer will prepare a letter to the Council to communicate these desired actions. As part of this communication, Mr. Perry and Dr. Baisch want to build strong ties with the State Health Officer, Dr. Johnson.</p> <p>Extended discussion took place on the tobacco tax. The Governor will need a lot of support of all public health organizations, including the Council and the State Health Plan Committee. It was reported that \$50 million is coming to the state and the Governor wants this for tobacco, tobacco education, and treatment.</p>		
<p>Prepare Letter for SHPC Recommendations to PHC: This issue was taken up in the previous agenda item.</p>	Mr. Perry	
<p>Determine status of how the SHPC will assist the PHC’s Executive Committee: Dr. Baisch and Ms. Weidmann met on this topic. The results need to be communicated again as not all members read the report.</p>	Mr. Perry	Carry over this agenda item to the June 2007 meeting. Further discussion needed.
<p>Establish focus and priority work of the SHPC in 2007. This item was taken up earlier under the “Report from the Chair.” The Committee agreed upon the three statewide health priorities it will review; endeavor to assist the Executive Committee take action on policy recommendations that were submitted in February 2007; communicate its priorities to the Public Health Council in a formal letter.</p>	Mr. Perry	Carry this action item over to the June 2007 meeting to set the calendar for the remainder of 2007.
<p>Feedback on Alcohol and Other Substance Use and Addiction report: All recommendations were reviewed and refined. Mr. Perry requested that a representative from the Bureau of Mental Health and Substance Abuse Services participate in the next meeting to assure that the recommendations add value and do not conflict with alcohol and drug policy. Format and content recommendations included:</p>	Mr. Perry Ms. Vang	Redraft recommendations for the May 2007 meeting.

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<ol style="list-style-type: none"> 1 Put them in the format for action by the Public Health Council. 2 Organize them according to data, workforce, access, and prevention/health promotion efforts. 3 Recommend a joint meeting of the Public Health Council and the State Council on Alcohol and Other Drug Abuse. 4 Make certain the data support the recommendations. Focus on the population health not what the AODA profession should do. 5 Use the data available at the time of the presentation by Ms. Joyce Allen and Mr. Greg Levenick of the Department. 6 Stress partnerships and education of the workforce. 7 Address the assessment of capacity for mental health and alcohol prevention/treatment. Identify which populations suffer, e.g. teens among others. 		
<p>Evaluation: Good meeting overall.</p>	Mr. Perry	
<p>Adjourn: The meeting adjourned at 12:30 p.m.</p>		

- C: Ayaz Samadani, MD, Chair, Wisconsin Public Health Council
 Sheri Johnson, PhD, Administrator and State Health Officer, Division of Public Health
 Thomas Sieger, Deputy State Health Officer, Division of Public Health
 Patricia Guhleman, MS, Interim Director, Bureau of Health Information and Policy
 Kevin Wymore, Staff, Wisconsin Public Health Council
 Jane Conner, Staff, Wisconsin Public Health Council