

**Public Health Council
State Health Plan Committee
Charter**

Purpose, Scope and Timing

The charge to this committee is to make recommendations to the full Council on priorities and strategies to achieve the Council's goals related to *Healthiest Wisconsin 2010*, the state health plan. The full Council has the responsibility to advise the Department of Health and Family Services (DHFS), the governor, the legislature and the public on progress in implementing DHFS' 10-year public health plan and coordination of responses to public health emergencies.

The State Health Plan Committee has three primary roles:

1. Monitor, evaluate and communicate progress toward and away from achieving the state health plan.
2. Champion achievement of the state health plan.
3. Promote broad-based ownership for achieving the state health plan.

Committee Membership and Staffing Responsibilities

Committee members are appointed according to the Rules of Order and Procedure of the Public Health Council.

The committee will maintain membership of between 12 and 18 members.

Meetings will be held at least every other month beginning in April 2005. The meetings are to be scheduled within five (5) weeks of the most recent Council meeting, to provide time to issue written committee minutes by the end of the sixth week following the last Council meeting. Committee minutes are to be distributed to all State Health Plan Committee and Public Health Council members by e-mail within six (6) weeks of the last Council meeting.

Business will be conducted in meetings, conference calls and using e-mail. The chair will develop the agendas and schedule.

Current Priorities

The Public Health Council will determine the priorities for the State Health Plan Committee. Priorities chosen in 2004 were:

1. Eliminating health disparities
2. Financing the public health system
3. Social and economic factors that influence health
4. Coordination of state and local public health system partnerships

Future priorities will be determined by the Public Health Council based upon the recommendation of the State Health Plan Committee.

Process

The following outline identifies key elements of an oversight process recommended by the Public Health Advisory Committee (PHAC) State Health Plan Oversight Workgroup (SHPOW) for successful implementation of the Wisconsin State Health Plan:

1. Monitor progress toward and away from achieving the goals, objectives, and outcomes of the state health plan.
2. Assure that the oversight process consistently includes participation that is representative of the racial, ethnic, gender, age, economic, sexual orientation, and geographic diversity of the public health system. This should include traditional and non-traditional representatives from government, the public, private, nonprofit, and voluntary sectors.
3. Evaluation of progress
 - a. Assure the identification of health status indicators to measure the state health plan implementation objectives.
 - b. Assure access to an integrated data system sufficient to drive planning and evaluate progress at both the state and local level for all elements within the state health plan implementation objectives.
 - c. Evaluate progress on transformation of the Wisconsin public health system.
4. Identify gaps and opportunities for new or revised health policy initiatives supporting accomplishment of the plan.
5. Champion the achievement of the state health plan through promotion, marketing, and partnership development linking current and new organizations and institutes in the implementation of the state health plan.