

Public Health Council

Executive Committee

Friday, May 22, 2015
1 West Wilson, Room 250-D
10:00a.m. – 12:00p.m.

Executive Committee: Bill Keeton, Dr. Gary Gilmore, Mary Dorn
Excused: Dr. Darlene Weis
Div. of Public Health Staff: Kim Whitmore, María M. Flores

Minutes Review and Approval

Review and approve March 13, 2015 Executive Committee minutes:

- Dr. Gary Gilmore moved to approve the minutes.
- Bill Keeton seconded the motion.
- March 13, 2015 minutes were approved.

April 24, 2015 Council Draft Minutes

Dr. Gary Gilmore will send track changes to María M. Flores.

- Dr. Gilmore moved to accept the draft version of the minutes for full Council deliberation once the changes are made.
- All were in favor of this motion.
- Dr. Gilmore appreciates the acronyms that are added on the first page of minutes. Would like to see the following acronyms added: FOHC (Federally Qualified Health Center, and LPHD (Local Public Health Department).
 - Mary Dorn suggested keeping only the acronyms that are in the minutes on the first page.
 - Staff will create a comprehensive acronym list on the SharePoint site.

Acronyms are also usually hyperlinked in the first page of the minutes.

Dr. Gilmore referenced page 4 under the Emergency Preparedness update – please remove “they” when referencing the unit; refer to the unit by name. Also on page 5 under the first bullet. Did Thai Vue offer an example? Bill Keeton thought that perhaps Thai was referring to the Wisconsin United Coalition of Mutual Assistance Associations, Inc..

Mid-Course Review Follow-Up:

MAPP and Forces of Change Assessments

Kim Whitmore explained the [Forces of Change Assessment](#). She called attention to meeting follow-ups being hyperlinked within Council minutes; the Forces of Change link also appears in full in the April 24, 2015 draft minutes.

- This assessment looks at context or system factors that inhibit movement toward change. Is this something that may be appropriate to conduct during the next

meeting? Should Kim facilitate this discussion, or another Council member, or an external person?

- Bill Keeton stated that this will be a useful dialogue. How long will this take and what pre-work should be done?
- Kim Whitmore stated that if there is no pre-work, than perhaps an hour, but if questions are sent out ahead of time, it could be shorter.
- Dr. Gary Gilmore stated that he wants the Council to be time-conscious; pre-work makes sense to get broad themes. He wants to avoid “groupthink” that could possibly occur.
- Mary Dorn recently went thru the course for her Master’s in Public Health. She thinks that some of the people who do not have public health experience could do the work in the meeting, or use their own knowledge and skills to do any pre-work.
- Bill Keeton stated that it may be a good idea to give members a sense of what types of dialogue will be discussed ahead of the meeting, and perhaps introduce it at the June meeting for them to do pre-work.
- Kim will put together an information guide to send to the Executive Committee before sending it out to the Council.
- Dr. Gilmore stated that it should be stated that members may connect with the preliminary activity to the extent they are comfortable (that way we won’t have people feeling uncomfortable with this process). They may raise the questions they have at that time.

Role of State Health Plan Committee v. Full Council

- Kim Whitmore stated that her understanding is that the bulk of the work is to happen at the committee level. Is this still true?
- Dr. Gary Gilmore stated that the Council membership has been clear that they are ready to get into the work. He believes that the bulk of the work should happen at the committee level.

WPHA-WALHDAB Joint Public Affairs Committee

This group, and how to engage them, was mentioned at the last Executive Committee meeting. Kristin Grimes, Chair of the Joint Public Affairs Committee, will attend the June 5 Council meeting.

- Mary Dorn is a WALHDAB member of this committee, and she thinks there are places where the Council can support the work of this committee. The committee presented a helpful PowerPoint about the budget at the WPHA meeting this week. She thinks this presentation could help the Council to see how the committee works. One issue that arose at WPHA was what other entities can support what they are advocating for in the budget process; issues such as the State Lab of Hygeine, or the Local Public Health Department fees. It may not be too late for the Council to put in statements on these issues.
- Bill Keeton felt that the Council’s Public Policy Committee may want to invite Kristin to be a member; and he would possibly join the WPHA-WALHDAB Joint

PA Committee. How can the Council take action at the June 5 meeting? Committee members should be briefed via e-mail regarding the tight timeframe.

- Dr. Gary Gilmore stated that the Council is stronger when committee deliberations precede deliberations of the Council. The committees should be given an opportunity to raise the issue amongst themselves.
- Mary Dorn stated that a good time for committees to meet would be during lunch.
- Dr. Gilmore asked if it was possible to receive Kristen's presentation in advance of the meeting if she is comfortable with sharing. In the future, any guest offering presentations should be asked for those presentations in advance of Council meetings.
- Kim Whitmore spoke to Nancy Young about possibly hosting a Public Health 101 session for legislators. Dr. Gilmore stated that this would be helpful, and that there is a "*What Is Public Health*" overview series of slides on the Council's website.

ACA and Community Benefits Overview

Kim Whitmore stated that at the last meeting there was a conversation on understanding the Affordable Care Act (ACA), and community needs assessments that hospitals need to complete. Would it be valuable for a few people from hospitals to come and share what hospitals go through?

Dr. Gary Gilmore stated that there is a great deal of sharing in Western Wisconsin through the [COMPASS NOW](#) project (Great Rivers United Way). It is a working model that has been in place for about nine years. Health care and public health representatives contribute to this regional assessment. Benefits are derived from using the data and the information. Kim Whitmore stated that would be good for the Council to understand this for a broader collaboration.

Mary Dorn stated that Julie Ladky from Ministry Health has been working to cultivate those relationships, and she put together a recommended process for health departments to follow. Kim Whitmore will check into who the connection is at the Wisconsin Hospital Association.

- Dr. Gary Gilmore referenced the 2012 Institute of Medicine report that reviewed primary care and public health terms of population health and collaboration amongst these systems. [*For the Public's Health: Investing in a Healthier Future*](#).

Bill Keeton stated that in addition to the Hospital Association, there may be engagement with the WI Primary Care Association, and Federally Qualified Health Centers also have to do community needs assessments.

Kim Whitmore will work with the Executive Committee on a plan to connect and engage.

Agenda for June 5, 2015 Council Meeting

- Kim Whitmore briefly discussed adding in dialogue about the MAPP assessment to the Mid-Course Review discussion.
- Mary Dorn asked if perhaps the Policy Committee would recommend any action for the Legislature's Joint Finance Committee.
- Dr. Gary Gilmore stated that we should not rush things, especially in the afternoon. Wants to make sure everyone is comfortable to make a vote.

Other Business

Rules of Order Updating

- Kim Whitmore stated that now that the committee structure is in place, how does the Executive Committee want to approach updating the Rules of Order? What approach to take?
- Dr. Gary Gilmore stated that staff should take a stab at revising the document, and bring it back to the Executive Committee.

Revised Committee Descriptions:

Should action be taken now, or wait until Rules of Order are updated? The Executive Committee agreed that this should be a vote of the full Council.

Update on Appointments and Reappointments

Kim Whitmore stated that staff was notified that Eric Krawczyk, the Oneida Nation Health Officer, was appointed to the Council with his term starting July 1. He will be present at the June 5 meeting. There has been no word on any other appointments or reappointments. She asked for more clarity on the process.

- The appointment dates and slots are listed in the Roster on the Council's Resource site.
- There is no action Bill Keeton needs to take as Chair right now.

Letter from Chair

Bill Keeton asked that this be placed on the agenda as an action item, during the time of the Mid-Course review. Nothing had been drafted yet.

Dr. Gary Gilmore stated that it should not be rushed, but make sure we are appropriate in moving ahead.

Mary Dorn asked if a resolution can come through a committee, like the Public Policy committee.

Dr. Gary Gilmore stated that since a lot of documents are being reformulated, the Public Health Council's banner should be at the top of each document, even draft documents. For example, all committee documents should have the banner.

Councils and Boards Document

This will be discussed in greater detail at the next Executive Committee meeting.

Kim Whitmore asked if, based on the discussion, the Council should convene a "Council of Councils" meeting to these Councils and Boards, and invite a representative from each entity to discuss the state health plan.

Dr. Gary Gilmore stated that if we don't move in that direction, it won't get done, and we run into duplication and missed opportunities. There are many collaborative efforts that can be borne out of this.

Kim Whitmore will create a short list of key stakeholders that are doing collective impact work.

American Liver Foundation Letter to Chair

Bill Keeton stated that the group is looking for organizations to become engaged on the issue of Hepatitis C, related to access, testing and public awareness, linkage to care and access to treatment. This opportunity may be something for the Public Policy committee.

Dr. Gary Gilmore stated that when we get letters like this, we need to look at what our own Division is doing, and what already has been done, and who from the Division is working on this. It needs to be referred to the appropriate committee, and get additional information from in-house.

Mary Dorn stated that we need to look at what our charge is with regard to letters like this, where does it fall in the state health plan? Is this worth the effort? How can the Council have an impact on this?

Dr. Gary Gilmore stated that we need to align such correspondence with our charge and mission. Keep in mind that we need to be careful not to initiate efforts unless we are totally clear on what is being done in-house. The Council should not react or respond in an uninformed way.